



E-Safety Policy for Children

October 2024

To be reviewed October 2025

Signed *Gavin Storey*
Headteacher

(Some of this policy may not apply to nursery-aged children)

e-Safety

Children interact with the Internet and other communications technologies such as mobile telephones and tablets on a daily basis, and experience a wide range of opportunities, attitudes and situations. The exchange of ideas and social interaction are both greatly beneficial but can occasionally place children in danger.

e-Safety comprises all aspects relating to children and their safe use of the internet, mobile telephones and other technologies, both in and out of school.

Schools need to protect children by making it clear that the use of school equipment for inappropriate reasons is unauthorised.

Statement of Intent

Our school recognises the need to ensure children are educated about the benefits and risks of using communications technologies and to provide safeguards and awareness for users which will enable them to control their online experience. The school will include e-safety in the curriculum and ensure that every child is educated about safe and responsible use. Staff will be vigilant in planning and supervising appropriate and educational ICT experiences.

School personal data will be collected, stored and used according to the principles of the Data Protection Act.

The Computing coordinators will have joint responsibility with the Child Protection Coordinators for monitoring the School e-Safety Policy, managing e-safety training and keeping up to date about e-safety awareness issues.

School Aim

To promote responsible ICT use by children through education of appropriate and effective practices and procedures.

Teaching and Learning

Internet use is a part of the statutory curriculum and a necessary tool for staff and children. Internet access at school is filtered by the local authority so content is appropriate for primary age children. The children will be taught what internet use is acceptable and what is not and given clear objectives for internet use. Care must be taken when using content found on the internet so as not to plagiarise or break copyright law.

Staff and children need to understand that the use of the school's network is a privilege which can be removed should reason arise. All children are expected to adhere to the following rules of network etiquette:

- Be polite.
- Use appropriate language.
- Do not get abusive in your messages to others.
- Do not reveal the personal address, telephone number or other personal details of yourself or other users.
- Do not use the network in such a way that would disrupt the use of the network by other users.
- Illegal activities are strictly forbidden.
- Remember that email is not guaranteed to be private.

These rules will be displayed in wording appropriate to the age group being taught. A copy of these rules will be sent to parents yearly.

The use of safe search engines is encouraged. Potential risks of using open search engines are discussed with the children and children are made aware of steps to follow if inappropriate content is found. If children discover an unsuitable site, it must be immediately reported to a teacher.

The children need to understand that unselective copying of information from the internet is worth little. They need to be taught to evaluate the information for accuracy and acknowledge the source of information they have used. They should be taught to respect copyright when using internet material in their own work.

Mobile phones

Mobile telephones will not be used by children during lessons or formal school time; mobile phones brought into school by children are left at the school office for the duration of the day and collected at home time.

Use of email by children

- Children will only use approved email (NTP) accounts on the school system.
- Children must immediately tell a teacher if they receive offensive email.
- Children must not reveal personal details of themselves or others in email communication, or arrange to meet anyone without specific permission.
- All emails sent by children to an external person must be first checked by the teacher.

Use of social network sites by children

- Children must not access social media sites in school.
- Responsible use of social networking sites outside of school, forms part of the new computing curriculum.
- School social media accounts are run and managed only by staff who model and teach responsible use of such platforms to prepare pupils for when they reach the appropriate age to access them independently.

Roles and Responsibilities

The school will take all reasonable precautions to ensure that children access only appropriate material.

Both children and their parents/carers are asked to sign the 'Our School esafety Rules' agreement to show that the esafety rules have been understood and agreed.

This Policy will be discussed with staff and governors and their roles clarified. It will be reviewed annually during the autumn term of the school year. All students School E-Safety Policy.

E-SAFETY RULES FOR EYFS, KS1 AND KS2 CHILDREN

- We only use the internet when an adult is with us.
- We ask permission before using the internet.
- We only use websites that an adult has chosen.
- We tell an adult if we see anything we are uncomfortable with.
- We immediately close any webpage we are not sure about.
- We can click on the buttons or links when we know what they do.
- We always ask if we get lost on the internet.
- We can send and open emails together.
- We can write polite and friendly emails to people that we know.
- We only email people an adult has approved.
- We send emails that are polite and friendly.
- We never give out personal information or passwords.
- We never arrange to meet anyone we do not know.
- We do not open emails sent by anyone we do not know.
- We do not use internet chat rooms.
- We do not access social media sites in school.

CULLERCOATS PRIMARY SCHOOL

OUR SCHOOL E-SAFETY RULES

All children use computer facilities including Internet access as an essential part of learning, as required by the National Curriculum. Both children and their parents/carers are asked to sign to show that the e-Safety Rules have been understood and agreed.

Name of Child: **Class:**

Child's Agreement

- I have read and I understand the school e-Safety Rules.
- I will use the computer, network, mobile phones, Internet access and other technologies in a responsible way at all times.
- I know that network and Internet access may be monitored.

Signed: **Date:**

Parent's/Carer's Consent for Web or North Tyneside Learning Portal Publication of Work and Photographs

I agree that my son/daughter's work may be electronically published. I also agree that appropriate images and video that include my child may be published subject to the school rule that photographs will not be accompanied by his/her name.

Parent's/Carer's Consent for Internet Access

I have read and understood the school e-Safety Rules and give permission for my son/daughter to access the Internet. I understand that the school will take all reasonable precautions to ensure that children cannot access inappropriate materials but I appreciate that this is a difficult task.

I understand that the school cannot be held responsible for the content of materials accessed through the Internet. I agree that the school is not liable for any damages arising from use of Internet facilities.

Signed: **Date:**

Please print name: